

**CHARTER TOWNSHIP OF CALEDONIA
BOARD OF TRUSTEES**

MEETING NOTICE

A regular meeting of the Charter Township of Caledonia Board of Trustees
will be held beginning at 7:00 p.m. on Wednesday, May 4th, 2022
at the Caledonia Township Hall, 8196 Broadmoor Ave, Caledonia Michigan

*The Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities upon
72 hours advance notice by contacting Joni R. Henry, Township Clerk, by phone at (616) 891-0070*

TENTATIVE AGENDA

- 1. CALL TO ORDER / ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE AND INVOCATION**
- 3. CONSIDERATION OF THE MEETING AGENDA**
- 4. PUBLIC COMMENT (BRIEF – UP TO 2 MINUTES)**
- 5. INQUIRY OF CONFLICT OF INTEREST**
- 6. APPROVAL OF THE CONSENT AGENDA**
 - A. Minutes of the April 20th, 2022 Meeting
 - B. Approval to Pay Bills
 - i. Accounts Payable
- 7. REPORT FROM BOARD/COMMITTEE OFFICERS AND STAFF**
- 8. CORRESPONDENCE**
- 9. UNFINISHED BUSINESS**
- 10. NEW BUSINESS**
 - A. Motion – To Approve A 3 Hour De-Escalation Course For The Office And Fire Department At A Cost Of \$850.00 Taught By "2 The Rescue"
 - B. Motion – To Approve Panic Button Proposal For Installation And Monitoring At The Township Office
 - C. Motion – To Approve Change Order Of Engine 71
 - D. Motion – To Approve Placing An Order For A 2023 Squad 72
 - E. Motion – To Approve An Upfit Package To Township Maintenance Truck
 - F. Motion – To Adjust Pay Rates For Part Time / POC Firefighters
 - G. Motion – To Approve A Fourth Full-Time Captain Position
 - H. Motion – To Create/Approve Pay Bracket For Full Time Captains Position
 - I. Motion – To Replace/Remove Fence At LaBarge Dam
 - J. Motion – To Purchase/Decline Purchase Of County Foreclosed Property At 8120 Thornapple River Dr
 - K. Motion – To Approve Sod Installation At Community Green – In Front Of Amphitheater
 - L. Motion – To Approve Kent County Road Commission 2022 Work Order
 - M. Motion – To Approve Mid-Year Cost Of Living Increase
- 11. BOARD COMMENT**
- 12. PUBLIC COMMENT (EXTENDED – UP TO 5 MINUTES)**
- 13. ADJOURNMENT**



**CHARTER TOWNSHIP OF CALEDONIA
BOARD OF TRUSTEES**

A regular meeting of the Charter Township of Caledonia Board of Trustees will be held beginning at 7:00 pm on Wednesday, April 20, 2022, at the Caledonia Township Hall, 8196 Broadmoor Ave, Caledonia, MI 49316.

NOTE: Individuals with disabilities may request auxiliary aids and services for the meeting by contacting the Township Clerk at 616.891.0070

MEETING AGENDA

**A. CALL TO ORDER / ROLL CALL
PM**

TIME: 7:00

Roll Call:	SNOEYINK: Present HERMENET: Present BRADSHAW: Present HARRISON: Present	HENRY: Present ZOLLER: Present ROBERTSON: Present
Others Present:	Media, Citizens, Assistant Clerk Skidmore, Jeff Patterson, Jean Patterson, Village Manager/Clerk, Caledonia Community School Board Member Morris.	

2. PLEDGE OF ALLEGIANCE AND INVOCATION – Supervisor Harrison

3. PUBLIC COMMENT (BRIEF - UP TO 2 MINUTES)

➤ None

4. INQUIRY OF CONFLICT OF INTEREST

➤ None

5. CONSIDERATION OF THE MEETING AGENDA

Motion Stated:	Harrison – Motion to delete Item 10.H from the Meeting Agenda.
Motion Supported:	Bradshaw
Motion Status:	Approved

Motion Stated:	Harrison – Motion to add Item 10.K – Township Owned Park Property Resolution to the Meeting Agenda.
Motion Supported:	Robertson
Motion Status:	Approved

Motion Stated:	Snoeyink – Motion to approve the Meeting Agenda as amended.
Motion Supported:	Hermenet
Motion Status:	Approved

6. APPROVAL OF THE CONSENT AGENDA

- A. Minutes of the April 6, 2022 Meeting
- B. Approval to Pay Bills
 - i. Accounts Payable
 - ii. Accounts Payable Current Tax
- C. Treasurers Report
- D. CD Report
- E. Building Department Report
- F. Utilities Report
 - i. Infrastructure Maintenance Budget
 - ii. Infrastructure Maintenance Client Report
- G. Fireworks Display Contract
- H. Appoint Caledonia Independence Day Committee – Harrison, Zoller, Snoeyink, Lindsey

Motion Stated:	Snoeyink – Motion to approve the Consent Agenda.
Motion Supported:	Bradshaw
Motion Status:	Approved

7. REPORT FROM BOARD/COMMITTEE OFFICERS AND STAFF

➤ None

8. CORRESPONDENCE

➤ None

9. UNFINISHED BUSINESS

➤ None

10. NEW BUSINESS

A. Public Hearing – Proposed Charter Township of Caledonia Cemetery Ordinance

Motion Stated:	Harrison – Motion to open the public hearing at 7:05 p.m.
Motion Supported:	Snoeyink
Motion Status:	Approved

No public comments received at the meeting. Harrison stated that he received a call from a Village resident to ensure leashed animals are allowed at the cemetery. Henry verified that this condition is included in the proposed ordinance.

Motion Stated:	Harrison – Motion to close the public hearing at 7:06 p.m.
Motion Supported:	Snoeyink
Motion Status:	Approved

B. Ordinance – 1st Reading – An Ordinance to establish regulations relating to the operation, control, maintenance and maintenance of Cemeteries owned, controlled or operated by the Charter Township of Caledonia in Kent County, Michigan.

First Reading complete. Second Reading will be scheduled for a subsequent meeting.

C. Motion – To approve Lakeside Cemetery Drainage/Columbarium Project Bid Solicitation.

Motion Stated:	Zoller – Motion to approve the Lakeside Cemetery Drainage/Columbarium Project Bid Solicitation.
Motion Supported:	Snoeyink
Motion Status:	Approved

D. Motion - To renew the I.T. Right Annual Contract through 2024.

Motion Stated:	Robertson – Motion to renew the I.T. Right Annual Contract through 2024.
Motion Supported:	Harrison
Motion Status:	Approved with one nay.

E. Motion – To approve gates for the Pickle ball Courts.

Motion Stated:	Zoller – Motion to approve the Fence Solutions bid for gates for the Pickle Ball Courts dependent on being installed without additional posts.
Motion Supported:	Robertson
Motion Status:	Approved

F. Motion – Nominations 2022 Caledonia Hometown Hero Award.

Motion Stated:	Harrison – Motion to accept nominations for the 2022 Caledonia Hometown Hero Award until close of business on June 8, 2022.
Motion Supported:	Zoller
Motion Status:	Approved

G. Motion – To appoint Working Group to Draft Liquor License Policy – Harrison, Robertson, Wells.

Board members discussed that the policy should be drafted no later than August 31, 2022 and returned to the Board of Trustees for review and consideration.

Motion Stated:	Robertson – Motion to appoint a working group to draft the Liquor License policy consisting of Harrison, Robertson and Wells.
Motion Supported:	Zoller
Motion Status:	Approved

H. Discussion – ~~Sidewalk Ordinance Amendment 15-03 – Amended by Ordinance 19-02.~~

I. Discussion – Caledonia Schools – Trail Right of Way Request

Harrison discussed possible correspondence to the Caledonia Community Schools’ Board of Education and Superintendent regarding the construction of a pathway across school property by the future Dutton Elementary School site.

Motion Stated:	Robertson – Motion to send correspondence to the Caledonia Community Schools regarding a trail right of way request.
Motion Supported:	Snoeyink

Motion Status:	Approved
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J. Discussion – Township CalPlex Property

The Board of Trustees discussed the Board’s position of the use of the Township’s CalPlex property.

K. Resolution - Resolution to add voluntary conditions to the Application for Rezoning the remainder of property located at 6260 92nd Street, Caledonia, Michigan, Parcel #41-23-29-226-073, located within the Village of Caledonia.

Motion Stated:	Zoller – Motion to approve the Resolution to add voluntary conditions to the Application for Rezoning the remainder of property located at 6260 92 nd Street, Caledonia, Michigan, Parcel #41-23-29-226-073, located within the Village of Caledonia.			
Motion Supported:	Snoeyink			
Roll Call Vote:	SNOEYINK:	Approved	HENRY:	Approved
	HERMENET:	Approved	ZOLLER:	Approved
	BRADSHAW:	Approved	ROBERTSON:	Approved
	HARRISON:	Approved		
Motion Status:	Approved			

11. BOARD COMMENTS

Snoeyink:

- None

Hermenet:

- None

Bradshaw:

- Bradshaw attended the Metro Council on funding of trails. Due to the scoring criteria, Bradshaw indicated that Caledonia Township did not have any projects selected for funding at this time.

Harrison:

- Harrison discussed the 4th of July Committee meeting, M-37 Corridor Project and the Kent County Parks meeting.

Henry:

- None

Zoller:

- None

Robertson:

- None

12. PUBLIC COMMENT (EXTENDED – UP TO 5 MINUTES)

- None

13. ADJOURNMENT

Time 7:57 PM

Motion Stated:	Zoller – Motion to adjourn the meeting.
Motion Supported:	Snoeyink
Motion Status:	Approved

Bryan Harrison, Supervisor

Joni Henry, Clerk

Minutes Reported By: Stephanie Skidmore, Assistant Clerk

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 01 UNITED BANK						
04/26/2022	01	80080	AMA-000	AMAZON CAPITAL SERVICES, INC	PARK SUPPLIES	30.59
					COMMUNITY PROMOTIONS	64.64
					SUPPLIES	22.44
					SUPPLIES	45.98
					SUPPLIES	41.26
					SUPPLIES	438.87
					SUPPLIES - USB DRIVES + ADDITIONAL SUPPL	80.07
					TV MOUNT	25.49
					OFFICE SUPPLIES	99.00
					PAPER TOWELS	95.08
					OFFICE SUPPLIES	17.99
					SUPPLIES	81.75
					TELEVISION	329.99
					NEW CONSTRUCTION SUPPLIES	19.99
					OFFICE CHAIR WHEEL REPLACEMENTS	67.90
					OFFICE CHAIR CASTER REPLACEMENTS	159.80
					FLOOR PROTECTORS	11.99
					FRAMES	25.98
					SUPPLIES	15.59
					SUPPLIES	69.69
					TELEVISION	596.94
					SUPPLIES	849.75
					SUPPLIES	34.64
						<u>3,225.42</u>
04/26/2022	01	80081	AMA-000	VOID		
04/26/2022	01	80082	ARP-000	ARTHUR ROZZI PYROTECHNICS	CALEDONIA FIREWORKS DEPOSIT	4,200.00
04/26/2022	01	80083	ATT-003	AT&T MOBILITY	COMMUNITY GREEN HOT SPOT	36.44
04/26/2022	01	80084	BAT-000	BATTERIES PLUS BULBS #383	BATTERIES	32.45
04/26/2022	01	80085	BSA-001	BS&A SOFTWARE	PERMIT APPLICATION/CEMETERY MANAGEMENT/D	3,468.00
04/26/2022	01	80086	CKUIPHOFF	CAROLYN KUIPHOFF	TRAINING/MILEAGE	67.23
04/26/2022	01	80087	CHERRY VAL	CHERRY VALLEY ELECTRIC	FIRE DEPARTMENT CONSTRUCTION	2,262.00
					NEW CONSTRUCTION	88.19
						<u>2,350.19</u>
04/26/2022	01	80088	VANDOESELA	CHRIS VAN DOESELAR	BUILDING PERMIT FEE REFUND	143.00
04/26/2022	01	80089	DONKUIPHOF	DON KUIPHOFF	TRAINING	45.00
04/26/2022	01	80090	MCE-000	ELECTION SOURCE	ELECTION SUPPLIES	25.00
					TESTING BALLOT STOCK	12.00
						<u>37.00</u>
04/26/2022	01	80091	FIREPENNY	FIREPENNY	TURTLE PLASTIC USAR KIT	2,075.00
04/26/2022	01	80092	SEIF-000	FOX CHEVROLET	2022 CHEVROLET SILVERADO	32,978.00
04/26/2022	01	80093	HOM-000	HOME DEPOT CREDIT SERVICES	PARK SUPPLIES	110.31
					DOORSTOP	9.46
					SUPPLIES	43.44
					SUPPLIES - CREDIT OF \$60.80	55.43
					SUPPLIES	20.20
						<u>238.84</u>
04/26/2022	01	80094	INF-001	INFRASTRUCTURE ALTERNATIVES	VILLAGE WW CONST.	5,596.67

V

04/26/2022 02:21 PM
 User: STEPHANIE
 DB: Caledonia

CHECK REGISTER FOR CALEDONIA TOWNSHIP
 CHECK DATE FROM 04/26/2022 - 04/26/2022

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
04/26/2022	01	80095	JBM-000	J&B MEDICAL SUPPLY	MEDICAL SUPPLIES	399.02
					MEDICAL SUPPLIES	84.80
						<u>483.82</u>
04/26/2022	01	80096	KAT-002	KATIE ROODVOETS	MILEAGE/MAAO CLASS REIMBURSEMENT	1,012.93
04/26/2022	01	80097	KII-000	KENNEDY INDUSTRIES, INC	WASTE WATER FLYGT PUMPS	52,545.00
04/26/2022	01	80098	KCI-000	KENT COMMUNICATIONS INC.	PARTIAL POSTAGE FOR SUMMER 22 TAX BILLS	2,462.28
04/26/2022	01	80099	KCE-001	KENT COUNTY EMERGENCY MEDICAL	QUARTER ASSESSMENT 4/1/2022-6/30/22	260.64
04/26/2022	01	80100	KLE-001	KLEYN MOBILE REPAIR LLC	RESCUE 71 REPAIRS	784.10
					LADDER 74 REPAIRS	861.21
						<u>1,645.31</u>
04/26/2022	01	80101	LEA-000	LEADING CONSTRUCTION	CONSTRUCTION - FIRE DEPARTMENT	1,832.96
04/26/2022	01	80102	LEE-002	LEE'S TRENCHING SERVICE	121 CASEY STREET - REPLACE SEWER	10,000.00
04/26/2022	01	80103	MAR-004	MARK'S BODY SHOP	WARNING AND SCENE LIGHT COMBOS INSTALL	1,465.00
04/26/2022	01	80104	MAY-001	MAYNARDS WATER CONDITIONING	DELIVERY CHARGE/FUEL CHARGE	41.00
					WATER	123.00
						<u>164.00</u>
04/26/2022	01	80105	MCCLLOUD	MCCLLOUD SERVICES	PEST MANAGEMENT - TOWNSHIP OFFICE	45.00
04/26/2022	01	80106	MIK-000	MIKA MEYERS	MARCH 2022 PROFESSIONAL SERVICES	1,865.50
04/26/2022	01	80107	NAP-000	NAPA AUTO PARTS	DOOR LATCH CABLE	62.99
					VAL TOOL	6.17
						<u>69.16</u>
04/26/2022	01	80108	NYE-000	NYE UNIFORM	UNIFORMS	275.00
04/26/2022	01	80109	PIT-001	PITNEY BOWES INC	POSTAGE METER LEASE	183.60
04/26/2022	01	80110	PRE-000	PREIN & NEWHOF	TRAIL ENGINEERING PROFESSIONAL SERVICES	12,897.50
04/26/2022	01	80111	PH-000	PRIORITY HEALTH	MAY 2022 HEALTH INSURANCE PREMIUMS	14,693.69
04/26/2022	01	80112	TAR-000	TARGET SOLUTIONS LEARNING LLC	MAINTENANCE FEE/MEMBERSHIP PLATFORM	2,977.21
04/26/2022	01	80113	THO-000	THORNVIEW ELECTRIC CO, LLC	REPLACE 2 EMERGENCY BALLASTS IN OFFICE	538.00
04/26/2022	01	80114	WIC-000	WICKHAM CEMETERY CARE	SEXTON SERVICES	2,067.00
04/26/2022	01	80115	XER-000	XEROX FINANCIAL SERVICES	LEASE PAYMENT	1,631.75

01 TOTALS:

Total of 36 Checks:	163,608.59
Less 1 Void Checks:	0.00
Total of 35 Disbursements:	<u>163,608.59</u>