



**CHARTER TOWNSHIP OF CALEDONIA
BOARD OF TRUSTEES**

A regular meeting of the Charter Township of Caledonia Board of Trustees will be held beginning at 7:00 pm on Wednesday, May 18, 2022, at the Caledonia Township Hall, 8196 Broadmoor Ave, Caledonia, MI 49316.

NOTE: Individuals with disabilities may request auxiliary aids and services for the meeting by contacting the Township Clerk at 616.891.0070

MEETING AGENDA

A. CALL TO ORDER / ROLL CALL

TIME: 7:00 PM

Roll Call:	SNOEYINK: Present HERMENET: Absent BRADSHAW: Present HARRISON: Present	HENRY: Present ZOLLER: Present ROBERTSON: Present
Others Present:	Media, Citizens, Assistant Clerk Skidmore, Village President Lindsey, Jeff Patterson, Jean Patterson, and Chief Siler.	

2. PLEDGE OF ALLEGIANCE AND INVOCATION – Supervisor Harrison

3. PUBLIC COMMENT (BRIEF - UP TO 2 MINUTES)

➤ None

4. INQUIRY OF CONFLICT OF INTEREST

➤ Harrison stated that he will recuse himself from the discussion of 10.E. since his son is one of the firefighter candidates being considered for possible hiring. Robertson will chair this section of the agenda in Harrison’s absence.

5. CONSIDERATION OF THE MEETING AGENDA

Motion Stated:	Zoller – Motion to remove 10.J. from the Agenda.
Motion Supported:	Snoeyink
Motion Status:	Approved

Motion Stated:	Robertson – Motion to add 10.L – Maintenance Building RFP to the Agenda.
Motion Supported:	Snoeyink
Motion Status:	Approved

Motion Stated:	Snoeyink – Motion to approve the Agenda as amended.
Motion Supported:	Zoller
Motion Status:	Approved

6. APPROVAL OF THE CONSENT AGENDA

- A. Minutes of the April 20, 2022 Meeting
- B. Approval to Pay Bills
 - i. Accounts Payable
 - ii. Accounts Payable Current Tax
- C. Treasurer’s Report
- D. CD Report
- E. Building Department Report
- F. Utilities Report
 - i. Infrastructure Maintenance Budget
 - ii. Infrastructure Maintenance Client Report
- G. Report from Township Administrator

Motion Stated:	Snoeyink – Motion to approve the Consent Agenda.
Motion Supported:	Bradshaw
Motion Status:	Approved

7. REPORT FROM BOARD/COMMITTEE OFFICERS AND STAFF

➤ None

8. CORRESPONDENCE

➤ None

9. UNFINISHED BUSINESS

- A. Ordinance - 2nd Reading – An Ordinance to establish regulations relating to the operation, control, maintenance and management of cemeteries owned, controlled or operated by the Charter Township of Caledonia in Kent County, Michigan.

Henry stated that nothing was added to the ordinance after the 1st Read and the previous requested changes have been incorporated into the final version.

No public input.

Motion Stated:	Zoller – Motion to approve an Ordinance to establish regulations relating to the operation, control, maintenance and management of cemeteries owned, controlled or operated by the Charter Township of Caledonia in Kent County, Michigan.			
Motion Supported:	Snoeyink			
Roll Call Vote:	SNOEYINK:	Aye	HENRY:	Aye
	HERMENET:	Absent	ZOLLER:	Aye
	BRADSHAW:	Aye	ROBERTSON:	Aye
	HARRISON:	Aye		
Motion Status:	Approved			

10. NEW BUSINESS

- A. Motion – To approve placing an order for a 2023 Squad 72.

Siler stated that this vehicle will be a replacement vehicle that will be utilized by the Inspector. The vehicle will also be used as a second hit medical vehicle in addition to towing the rescue boat.

Motion Stated:	Bradshaw – Motion to approve placing an order for a 2023 Squad 72.
Motion Supported:	Snoeyink
Motion Status:	Approved

B. Motion – To adjust pay rates for part time/POC Firefighters.

Siler stated that adjusting these pay rates for part time/POC Firefighters will ensure that the Township is competitive with neighboring departments. In addition, part time/POC Firefighters will be paid at time and ½ for hours worked on holidays.

Motion Stated:	Zoller – Motion to adjust pay rates for part time/POC Firefighters.
Motion Supported:	Snoeyink
Motion Status:	Approved

C. Motion – To approve a fourth full time Captain position.

Motion Stated:	Zoller – Motion to approve a fourth full time Captain position.
Motion Supported:	Snoeyink
Motion Status:	Approved

D. Motion – To create/approve pay bracket for full-time Captain Position.

Motion Stated:	Zoller – Motion to create/approve pay bracket for full-time Captain position.
Motion Supported:	Snoeyink
Motion Status:	Approved

E. Motion – To approve conditional hire of 4 firefighters – Kyle Vander Zeil, Nolan Lockhart, Jacob Harrison, and Tyler Frank.

Harrison recused himself from the meeting. Robertson chaired this section of the meeting.

Siler stated that two applicants (Vander Zeil and Frank) are fully trained and can be utilized as POC firefighters immediately while Harrison and Lockhart will be sent through Fire Academy and EMT training.

Motion Stated:	Zoller – Motion to approve conditional hire of 4 firefighters – Kyle Vander Zeil, Nolan Lockhart, Jacob Harrison, and Tyler Frank.
Motion Supported:	Snoeyink
Motion Status:	Approved

Harrison returned to the meeting and resumed his role as chairperson of the meeting.

F. Motion – To approve an increase to the Election Inspector’s wages to \$15.00 per hour.

Motion Stated:	Snoeyink – Motion to approve an increase to the Election Inspector’s wages to \$15.00 per hour and an increase to the Election Chairperson’s wages to \$18.00 per hour.
Motion Supported:	Zoller
Motion Status:	Approved

G. Motion – To approve an increase to the Election Chairperson’s wages to \$18.00 per hour.

Motion Stated:	
Motion Supported:	
Motion Status:	

H. Motion – To approve Vork Brothers painting bid for the painting of Barber School.

Bradshaw inquired whether the bid included minor trim repair. Robertson stated that the minor trim repair is included in the bid specification.

Motion Stated:	Robertson – Motion to approve Vork Brothers painting bid for the painting of Barber School.
Motion Supported:	Snoeyink
Motion Status:	Approved

I. Motion – To approve the purchase and installation of a bench for Lakeside Cemetery from Polly Products – cost not to exceed \$800.00.

Henry stated that two benches at Lakeside Cemetery are in disrepair. Henry stated that the Clerk’s Department would like to replace the bench overlooking the lake and remove the bench that is located in the middle of the older section.

Motion Stated:	Henry – Motion to approve the purchase and installation of a bench for Lakeside Cemetery from Polly Products – cost not to exceed \$800.00.
Motion Supported:	Zoller
Motion Status:	Approved

J. ~~Motion – To establish the Tax Rates for 2022.~~

K. Motion – To approve Pay Application #17 for the WWTP Construction Project.

Motion Stated:	Robertson – Motion to approve Pay Application #17 for the WWTP Construction Project.
Motion Supported:	Snoeyink
Motion Status:	Approved

L. Maintenance Building RFP

Discussion centered on 1) a project completion deadline; 2) potential bonding requirement; and 3) whether the township should delay going out to bid when prices may be less expensive.

Motion Stated:	Harrison – Motion to go out to bid immediately for the Maintenance Building RFP with no requirement for bonding. Project to be started within 90 days after the bid is awarded with no defined completion date and the project will be paid as completed.
Motion Supported:	Zoller
Motion Status:	Approved

11. BOARD COMMENTS

Snoeyink:

- None

Hermenet:

- Absent

Bradshaw:

- Bradshaw discussed the M37 MDOT project and indicated that the Public Input Session is scheduled for June 22, 2022.
- Bradshaw provided an overview of the Planning Commission Meeting that occurred on May 16, 2022.

Harrison:

- None

Henry:

- Henry stated that the Voter Identification Cards were mailed out from the vendor and that the Absentee Voter Applications will be mailed around June 1st.

Zoller:

- None

Robertson:

- None

12. PUBLIC COMMENT (EXTENDED – UP TO 5 MINUTES)

- Alan Bolter announced his candidacy for District 21 County Commissioner and provided an overview of his qualifications.
- Chief Siler discussed that the Township may need to invest in new equipment for the tornado warning sirens since the County may not support the existing technology in the future.

13. ADJOURNMENT

Time 7:50 PM

Approved: June 1, 2022

Motion Stated:	Zoller – Motion to adjourn the meeting.
Motion Supported:	Snoeyink
Motion Status:	Approved

Bryan Harrison, Supervisor

Joni Henry, Clerk

Minutes Reported By: Stephanie Skidmore, Assistant Clerk