



**CHARTER TOWNSHIP OF CALEDONIA  
BOARD OF TRUSTEES**

A regular meeting of the Charter Township of Caledonia Board of Trustees will be held beginning at 7:00 pm on Wednesday, June 15, 2022, at the Caledonia Township Hall, 8196 Broadmoor Ave, Caledonia, MI 49316.

*NOTE: Individuals with disabilities may request auxiliary aids and services for the meeting by contacting the Township Clerk at 616.891.0070*

**MEETING AGENDA**

**A. CALL TO ORDER / ROLL CALL**

**TIME: 7:00 PM**

<b>Roll Call:</b>	SNOEYINK: Present HERMENET: Present BRADSHAW: Present HARRISON: Absent/w notice	HENRY: Present ZOLLER: Present ROBERTSON: Present
<b>Others Present:</b>	Media, Citizens, Assistant Clerk Skidmore, Village President Lindsey, Jean Patterson, Jeff Patterson	

**2. PLEDGE OF ALLEGIANCE AND INVOCATION – Clerk Henry**

**3. Motion to appoint a Chairperson in Supervisor Harrison’s absence.**

<b>Motion Stated:</b>	Henry – Motion to appoint Trustee Bradshaw as Chairperson in Supervisor’s Harrison’s absence.
<b>Motion Supported:</b>	Robertson
<b>Motion Status:</b>	Approved

**4. PUBLIC COMMENT (BRIEF - UP TO 2 MINUTES)**

➤ None

**5. INQUIRY OF CONFLICT OF INTEREST**

➤ None

**6. CONSIDERATION OF THE MEETING AGENDA**

<b>Motion Stated:</b>	Zoller – Motion to remove Item H. IFT Annual Update.
<b>Motion Supported:</b>	Snoeyink
<b>Motion Status:</b>	Approved

<b>Motion Stated:</b>	Hermenet – Motion to approve the Meeting Agenda as amended.
<b>Motion Supported:</b>	Snoeyink
<b>Motion Status:</b>	Approved

**6. APPROVAL OF THE CONSENT AGENDA**

- A. Minutes of the June 1, 2022 Meeting
- B. Approval to Pay Bills
  - i. Accounts Payable
  - ii. Accounts Payable Current Tax
- C. Treasurer's Report
- D. CD Report
- E. Building Dept Report
- F. Utilities Report
  - i. Infrastructure Maintenance Budget
  - ii. Infrastructure Maintenance Client Report
- G. Approve Pay Application #16 for the WWTP Construction Project

<b>Motion Stated:</b>	Zoller – Motion to approve the Consent Agenda.
<b>Motion Supported:</b>	Snoeyink
<b>Motion Status:</b>	Approved

**7. REPORT FROM BOARD/COMMITTEE OFFICERS AND STAFF**

- Robertson stated that the new Waste Water Treatment Plant is operational. Hermenet stated that he will be meeting with the Township Engineer at the Community Green within the next week to discuss a wiring issue.

**8. CORRESPONDENCE**

- None

**9. UNFINISHED BUSINESS**

**10. NEW BUSINESS**

- A. Motion – To approve Bid from Redline Excavating for Lakeside Cemetery Improvements.

Henry stated that the Township Engineer sent this project out to bid and that the actual Columbarium is not included within the bid specifications. The Township Engineer and Trustee Bradshaw had positive previous experiences with Redline Excavating.

<b>Motion Stated:</b>	Bradshaw – Motion to approve Bid from Redline Excavating for Lakeside Cemetery Improvements.
<b>Motion Supported:</b>	Zoller
<b>Motion Status:</b>	Approved

- B. Motion – To approve Michigan Par Plan Insurance Renewal Effective July 16, 2022.

<b>Motion Stated:</b>	Zoller – Motion to approve the Michigan Par Plan Insurance Renewal effective July 16, 2022 with changes as instructed to Treasurer Robertson up to 5% increase of presented premium.
<b>Motion Supported:</b>	Snoeyink
<b>Motion Status:</b>	Approved

C. Motion – To approve CFC Cyber & Privacy Liability Renewal – Burnham & Flowers Group

<b>Motion Stated:</b>	Robertson – Motion to approve CFC Cyber & Privacy Liability Renewal – Burnham & Flowers Group.
<b>Motion Supported:</b>	Zoller
<b>Motion Status:</b>	Approved

D. Motion – To approve/reject Bids for Community Green Maintenance Building.

Robertson discussed the memorandum he distributed to the Board dated June 7, 2022 which is included in the Board packet. Discussion occurred regarding fiscal responsibility and timing of project, including the possibility of completion in 2023.

<b>Motion Stated:</b>	Zoller – Motion to reject the Bids for the Community Green Maintenance Building.
<b>Motion Supported:</b>	Snoeyink
<b>Motion Status:</b>	Approved

E. Motion – To Establish the Tax Rates for 2022.

<b>Motion Stated:</b>	Zoller – Motion to establish the Tax Rates for 2022.
<b>Motion Supported:</b>	Snoeyink
<b>Motion Status:</b>	Approved

F. Resolution – Resolution to place the 2022 Summer Special Assessments Districts’ on the July 2022 Tax Roll.

<b>Motion Stated:</b>	Zoller – Motion to approve the Resolution to place the 2022 Summer Special Assessments Districts’ on the July 2022 Tax Roll.			
<b>Motion Supported:</b>	Snoeyink			
<b>Roll Call Vote:</b>	SNOEYINK:	Aye	HENRY:	Aye
	HERMENET:	Aye	ZOLLER:	Aye
	BRADSHAW:	Aye	ROBERTSON:	Aye
	HARRISON:	Absent		
<b>Motion Status:</b>	Approved			

G. Motion – To approve Parking Lot Sealing/Restriping

Robertson stated that the Township Hall’s parking lots are in need of sealing and restriping. Robertson recommends that the bid be awarded to Fricke Asphalt Maintenance in the amount of \$4,530.00.

<b>Motion Stated:</b>	Robertson – Motion to award work to Fricke Asphalt at a cost of \$4,530.00 for parking lot sealing/restriping.
<b>Motion Supported:</b>	Snoeyink
<b>Motion Status:</b>	Approved

H. Discussion—2021 IFT Annual Update

11. BOARD COMMENTS

Snoeyink:

➤ None

**Hermenet:**

➤ None

**Bradshaw:**

➤ Bradshaw reported that at the June 20, 2022 Planning Commission Meeting that the revised Cal Plex plans were presented, however, it only included details as to the parking lot expansion and did not include architectural plans so it was tabled.

**Harrison:**

➤ Absent

**Henry:**

➤ None

**Zoller:**

➤ None

**Robertson:**

➤ Robertson inquired as to the Board Members' availability for the July 6, 2022 Board Meeting.


**12. PUBLIC COMMENT (EXTENDED – UP TO 5 MINUTES)**

➤ None

**13. ADJOURNMENT**

**Time 7:35 PM**

<b>Motion Stated:</b>	Zoller – Motion to adjourn the meeting.
<b>Motion Supported:</b>	Snoeyink
<b>Motion Status:</b>	Approved

  
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**Bryan Harrison, Supervisor**

  
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**Joni Henry, Clerk**

**Minutes Reported By:** Stephanie Skidmore, Assistant Clerk