



**CHARTER TOWNSHIP OF CALEDONIA
BOARD OF TRUSTEES**

A regular meeting of the Charter Township of Caledonia Board of Trustees will be held beginning at 7:00 pm on Wednesday, July 20, 2022, at the Caledonia Township Hall, 8196 Broadmoor Ave, Caledonia, MI 49316.

NOTE: Individuals with disabilities may request auxiliary aids and services for the meeting by contacting the Township Clerk at 616.891.0070

MEETING AGENDA

A. CALL TO ORDER / ROLL CALL

TIME: 7:00 PM

Roll Call:	SNOEYINK: Present HERMENET: Absent w/notice BRADSHAW: Present HARRISON: Present	HENRY: Present ZOLLER: Absent w/notice ROBERTSON: Present
Others Present:	Media, Citizens, Assistant Clerk Skidmore, Jeff Patterson, Jean Patterson	

2. PLEDGE OF ALLEGIANCE AND INVOCATION – Supervisor Harrison

3. PUBLIC COMMENT (BRIEF - UP TO 2 MINUTES)

- None

4. INQUIRY OF CONFLICT OF INTEREST

- Harrison disclosed that he has a personal relationship with the applicants of Agenda Item 10.B. and will be recused from that Agenda Item.

5. CONSIDERATION OF THE MEETING AGENDA

Motion Stated:	Snoeyink – Motion to approve the Meeting Agenda as presented.
Motion Supported:	Bradshaw
Motion Status:	Approved

6. APPROVAL OF THE CONSENT AGENDA

- A. Minutes of the June 16, 2022 Meeting
- B. Approval to Pay Bills
 - i. Accounts Payable
 - ii. Accounts Payable Current Tax
- C. Treasurer’s Report
- D. CD Report
- E. Building Dept Report
- F. Utilities Report
 - i. Infrastructure Maintenance Budget
 - ii. Infrastructure Maintenance Client Report
- G. Approve Pay Application #18 for the WWTP Construction Project
- H. Report from the Township Administrator

Motion Stated:	Snoeyink – Motion to approve the Consent Agenda.
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Motion Supported:	Bradshaw
Motion Status:	Approved

7. REPORT FROM BOARD/COMMITTEE OFFICERS AND STAFF

➤ None

8. CORRESPONDENCE

➤ None

9. UNFINISHED BUSINESS

10. NEW BUSINESS

A. Resolution – Resolution to approve the Charter Township of Caledonia Emergency Management Agreement Adoption of Local Support Plan.

Motion Stated:	Robertson – Motion to approve the Resolution to approve the Charter Township of Caledonia Emergency Management Agreement Adoption of Local Support Plan.			
Motion Supported:	Snoeyink			
Roll Call Vote:	SNOEYINK:	Aye	HENRY:	Aye
	HERMENET:	Absent	ZOLLER:	Absent
	BRADSHAW:	Aye	ROBERTSON:	Aye
	HARRISON:	Aye		
Motion Status:	Approved			

B. Resolution – Resolution to approve Final Site Condominium Project Plan [Legacy Mines Site Condominium, 6977 and 71914 68th Street SE]

Harrison recused himself and exited the boardroom.

Motion Stated:	Henry – Motion to appoint Bradshaw as the Chairperson for Agenda Item 10.B.			
Motion Supported:	Snoeyink			
Motion Status:	Approved			

Robertson expressed concerns with the trail planned for the project’s common area and does not feel that it meets the sidewalk ordinance requirements. Bradshaw provided an overview of the project and decisions from the Planning Commission’s perspective. Additional discussion centered on whether streetlights would be installed in this development.

Motion Stated:	Bradshaw – Motion to approve the Resolution to approve Final Site Condominium Project Plan [Legacy Mines Site Condominium, 6977 and 71914 68 th Street SE].			
Motion Supported:	Not supported			
Roll Call Vote:	SNOEYINK:		HENRY:	
	HERMENET:		ZOLLER:	
	BRADSHAW:		ROBERTSON:	
	HARRISON:			
Motion Status:	Failed			

Motion Stated:	Henry – Motion to table the Resolution to approve Final Site Condominium Project Plan [Legacy Mines Site Condominium, 6977 and 71914 68 th Street SE].			
Motion Supported:	Robertson			
Motion Status:	Approved			

C. Resolution – Resolution To Establish A Policy Regarding The Accessibility Of The Township Assessor’s Office To Township Taxpayers

Motion Stated:	Snoeyink – Motion to approve the Resolution to establish a Policy regarding the accessibility of the Township Assessor’s Office to Township Taxpayers.			
Motion Supported:	Bradshaw			
Roll Call Vote:	SNOEYINK:	Aye	HENRY:	Aye
	HERMENET:	Absent	ZOLLER:	Absent
	BRADSHAW:	Aye	ROBERTSON:	Aye
	HARRISON:	Aye		
Motion Status:	Approved			

A. Resolution – Resolution To Establish A Policy Regarding Personal Property Canvass And Records.

Motion Stated:	Snoeyink – Motion to approve the Resolution to establish a Policy regarding Personal Property Canvass and Records			
Motion Supported:	Bradshaw			
Roll Call Vote:	SNOEYINK:	Aye	HENRY:	Aye
	HERMENET:	Absent	ZOLLER:	Absent
	BRADSHAW:	Aye	ROBERTSON:	Aye
	HARRISON:	Aye		
Motion Status:	Approved			

B. Motion – To Approve A PakFlatt Four Station Franklin Voting Booth At A Cost Not To Exceed \$1,000.00

Motion Stated:	Snoeyink – Motion to approve a PakFlatt Four Station Franklin Voting Booth at a cost not to exceed \$1,000.00.			
Motion Supported:	Bradshaw			
Motion Status:	Approved			

A. Motion – To Approve Aligned Planning Contract

Motion Stated:	Snoeyink – Motion to approve the Aligned Planning Contract.			
Motion Supported:	Bradshaw			
Motion Status:	Approved			

B. Motion – To Approve The Installation Of A Glass Partition For The Building Department Window At A Cost Not To Exceed \$1400.00

Robertson provided an overview and stated that the staff would like a permanent solution to ensure safety within the office. Harrison stated that he has reservations as to the construction of the partitions but understands the concern within the current societal environment. Bradshaw does not prefer the partitions and a public member asked that further division or partitions not be constructed in the office. Robertson asked for support to further explore options to create a permanent partition on the building department counter and will bring additional options for the board to consider.

Motion Stated:	Harrison – Motion to approve receiving subsequent bids for the Building Department Window.			
Motion Supported:	Snoeyink			
Motion Status:	Approved			

C. Ordinance – 1st Reading – An Ordinance To Establish Procedures And Standards For The Review Of Applications, Renewals, And Revocation Of Licenses To Sell Beer, Wine, Or Spirits; And To Provide Penalties For The Violations thereof.

➤ Considered Read. 2nd Reading of Ordinance will be considered at an upcoming board meeting.

D. Ordinance – 1st Reading – An Ordinance To Amend The Zoning Ordinance Of The Charter Township Of

Caledonia [Application Of Westview Capital, LLC Rezoning From RR Rural-Residential District To The R-3 Medium Density Residential District]

- Considered Read. 2nd Reading of Ordinance will be considered at an upcoming board meeting.

E. Discussion/Motion – To Approve Maintenance Building

- Robertson discussed the meeting with a reputable builder and possible changes to the original plans that were discussed to reduce the cost associated with the proposed maintenance building. Harrison and other board members discussed some discomfort with the design that resulted from said meeting, and also felt that if the plans are being changed, then another RFP may need to be completed. It was also brought to the board's attention that much of the cost associated with this building has to do with the location, soil conditions and permits.

Motion Stated:	
Motion Supported:	
Motion Status:	

F. Motion – To approve RFP for Splash Pad

Motion Stated:	Harrison – Motion to direct Township Engineer to prepare the RFP for the receiving of bids for construction of the Community Green Splash Pad with the details of the construction schedule and terms to be provided by the bidder.
Motion Supported:	Snoeyink
Motion Status:	Approved

G. Discussion – 2021 IFT Annual Update

- Board members discussed that two companies have historically not meet their stipulated conditions defined within their respective IFT agreements. After discussion, the board decided not to pursue this issue with these companies further.

H. Discussion – ARPA Fund

- Board members discussed potential uses of the approximate \$1.4 million in ARPA funds. Harrison indicated that he would prefer the funds to be directed as follows: \$1 million to the trail development; \$300,000.00 to the potential park buildings and \$100,000.00 to the future splash pad. Harrison received no objections as to his proposal.

10. BOARD COMMENTS

- A. Park Vandalism – Robertson showed videos and pictures of the recent vandalism at the Community Green.

Snoeyink:

- None

Hermenet:

- Absent

Bradshaw:

- Bradshaw provided updates as to the Metro Council Meeting and Planning Commission Meeting he recently attended. In addition, he thanked the organizers of the 4th of July Fireworks and Sock Hop for the work involved in creating these successful events. Bradshaw also stated that the repaving of the Township Hall's parking lot looks great.

Harrison:

- Harrison expressed his gratitude to the organizers of the Sock Hop and 4th of July events. In addition, he stated that a meeting is coming up regarding the sub-farm plan. In addition, Harrison thanked Treasurer Robertson and Trustee Bradshaw for their work with developing construction alternatives for the proposed maintenance building.

Henry:

- Henry discussed that the Lakeside Cemetery Construction Project has started and that the Primary Election is on August 2, 2022.

Zoller:

- Absent

Robertson:

- None

12. PUBLIC COMMENT (EXTENDED – UP TO 5 MINUTES)

- None

13. ADJOURNMENT

Time 8:54 PM

Motion Stated:	Robertson – Motion to adjourn the meeting.
Motion Supported:	Snoeyink
Motion Status:	Approved

Bryan Harrison, Supervisor

Joni Henry, Clerk

Minutes Reported By: Stephanie Skidmore, Assistant Clerk